



# 1 Authorization/Work Permit

I am trained and certified to perform high-risk activities and hold a valid work permit as required (including hot work and electrical activities).



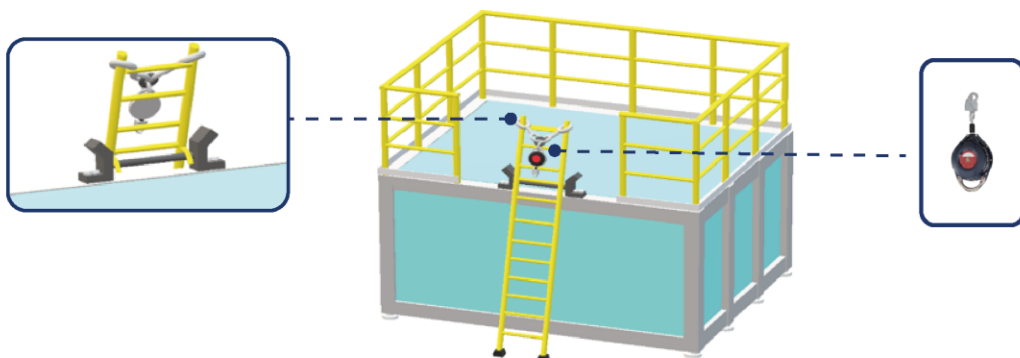
### Golden Principle

I stop working if conditions or behaviors are unsafe and report the risk promptly.



# 2 Work at Heights

I always utilize fall protection measures and safeguard myself against falls from heights, ensuring I possess a valid authorization or work permit.



Always protect yourself against a fall when working at height.



You can work at a height if you are authorized and trained.



Obtain a Permit to work at height before you start.



Check the harness and PPEs before starting work.



Always attach your full body harness to the fall protection system 100 %.



Only use fall protection system and harness if it is tagged, inspected and certified.



Only use inspected ladder, scaffolding and check it prior to use.



Protect any floor or ground openings with the covers or fixed barriers.



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# 3 Work at Confined Spaces

I always adhere to regulations and secure a permit for entry into confined spaces.

1

Ensure the air is safe prior to entering a confined space.

2

Obtain a Permit to work before entering confined space areas that require a permit.

3

Verify that a watcher/attendant is appointed and stationed outside the confined space.

4

Ensure that you have a certified gas detector before entering a confined space, that could contain harmful gasses.

5

Ensure you use calibrated equipment to test confined space.

6

Only enter a confined space if you are trained and authorized.

7

Ensure that each confined space is clearly identified with Danger and authorized person only "sign (or equivalent).

8

Check that the confined space entry rescue equipment and team are readily available and have certificates.



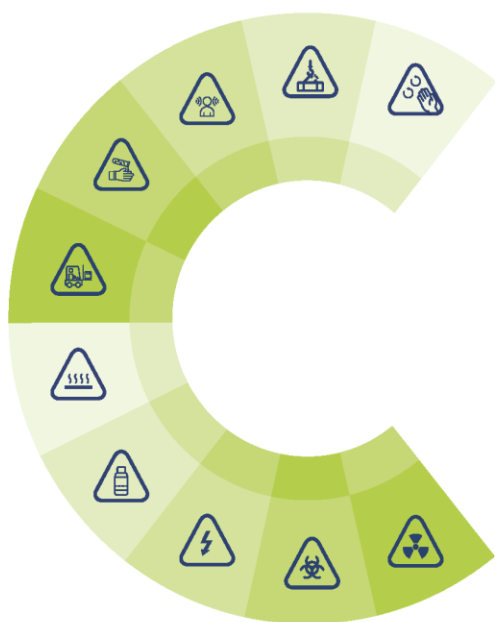
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# 4 Lock out - Tag out - Tryout

I always secure energy sources with my own padlock and tag, verifying them before commencing work.



- 1 | Ensure you are trained and authorized to perform Lock out-tag out and try out (LOTOTO)
- 2 | Verify that all energy sources are disconnected and isolated prior to commencing work.
- 3 | Ensure a risk assessment and LOTOTO quick guide are in place.
- 4 | Follow the related procedure.
- 5 | Ensure to inform all affected employee.
- 6 | Install the LOTOTO devices to isolate the energy.
- 7 | Perform the Zero Energy verification test.
- 8 | When the task is completed, ensure that the equipment is returned to its normal condition with proper safety devices.
- 9 | Verify that a Permit to work is in place (if necessary –mode 3 LOTOTO)



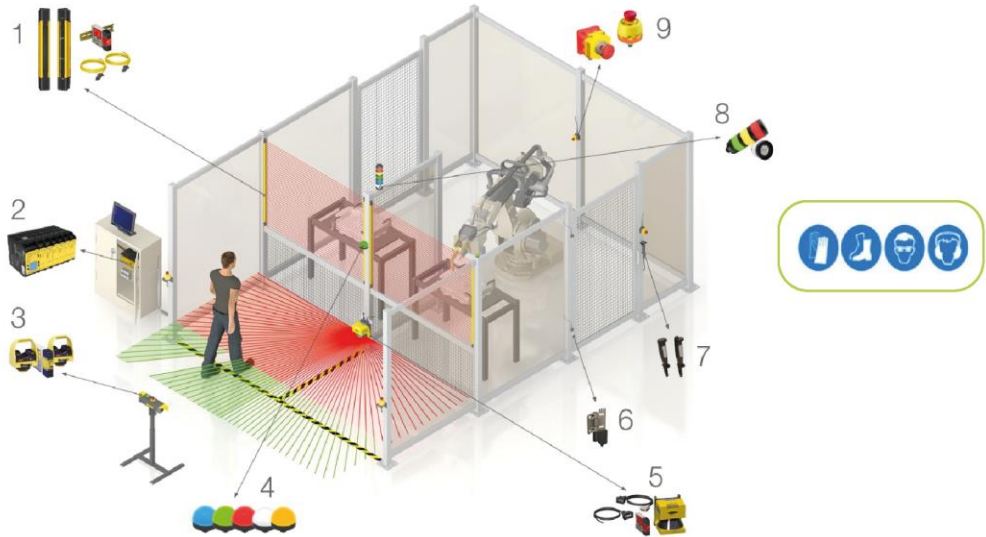
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## 5 Machine Safety

I always operate machinery with the appropriate safety devices in place.



Use machines with proper protection.

Before operating the machine, check that the safety devices are working properly and recorded.

If any safety device fails, immediately stop the machine & report the failure to your supervisor.

If the machine malfunctions, do not attempt to make repairs if you are not authorized.



After any maintenance or adjustment made to the machine, re-check the safety equipment to ensure that it is still in good working condition.

Only use the machine if you are authorized and trained to operate it

Be aware of the risks of the machine you are working on and what kind of safety equipment it has.

If there is a safety interlock, make sure it's working. **Do not disable it.**



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# 6 Mobile Equipment

I have the proper license to operate mobile equipment such as forklifts, trains, cranes, and cars.



Ensure you have a valid license and you are properly trained to operate the mobile equipment.



Follow the speed limit and traffic rules while driving.



At the beginning of your shift, check the safety devices on your mobile equipment to ensure they are working properly and record on the Set-up Approval Checklist.



Always use safety belts on forklifts.



In case of malfunction stop using the mobile equipment and report immediately to your supervisor.



DO NOT leave the keys to mobile equipment accessible while you are not operating it, such as breaks, shift ending. If you use your badge to operate the equipment, do not share it with anyone.



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# 7 Driving Safety

I always fasten my seatbelt (when provided) and maintain hands on the wheel, abstaining from phone use.

Always fasten your seat belt



Always comply with the local traffic rules.



Do NOT distract yourself by using the phone



Ensure you have a valid license to drive



Keep both hand on the wheel



Check that your passengers fasten their seatbelts



Do NOT drive if you are tired, or under the influence of alcohol, drugs or medication.



Ensure that you keep a safe distance between cars while driving



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# Lifting Operations

I avoid standing under suspended loads and maintain a safe distance. Prior to lifting, I meticulously plan operations and control the surrounding area for safety.



I keep a safe distance from any suspended loads.

Position yourself so that you are not between the load and any fixed object.

Crane or hoist operators must always watch a load when it is in motion.

Crane or hoist operators must not allow anyone around the load.

Use lifting accessories with a CE (or equivalent) marking and a specified Maximum Working Load.

Check lifting equipment and accessories prior to each use.

Check that the load does not exceed the maximum load capacity of the equipment.

Use lifting devices and lifting equipment only when in good condition.

In case of non-standard lifting: Check that all the lifting crew members are trained and qualified and that the lift leader is identified.

In case of non-standard lifting: Make sure that the lifting plan is validated and communicated before starting the activity.



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# 9 Drugs/Alcohol

I abstain from possession/use of alcohol or drugs while on the job.



I NEVER come to work under influence of drug or alcohol.



I DO NOT possess drug or alcohol while on company premises.



I NEVER drive under the effect of drug or alcohol.



If I take intoxicating medication, I will inform the medical center/OHSE or authorized persons if it affects my work.



I do NOT allow my colleagues to work under the influence of drugs or alcohol.



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